

Minutes of a meeting of the Appointment Panel (Director of Legal and Governance) held on Tuesday, 5 April 2022 in Committee Room 1 - City Hall, Bradford

Commenced 1.05 pm
Concluded 1.25 pm

Present – Councillors

LABOUR	CONSERVATIVE
Hinchcliffe I Khan	Pollard

13. APPOINTMENT OF CHAIR

Resolved –

That Councillor Hinchcliffe be appointed Chair for the duration of the appointments process.

Councillor Hinchcliffe in the Chair

14. DISCLOSURES OF INTEREST

No disclosures of interest in matters under consideration were received.

15. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

16. APPOINTMENT PROCESS FOR THE POSITION OF DIRECTOR OF LEGAL & GOVERNANCE (PREVIOUSLY REFERRED TO AS CITY SOLICITOR)

The Chief Executive submitted a report (**Document “A”**) which asks the Panel to consider, in accordance with the Council’s Officer Employment Procedure Rules the elements required for the search, assessment and appointment process for the recruitment to the position of Director of Legal & Governance.

The Human Resources Director gave a brief overview of the process thus far and Members made a number of suggestions regarding the recruitment process, including the need to have stakeholder panels which were representative.

Resolved –

- (1) That the elements required for the recruitment process to the post of Director of Legal & Governance as briefly outlined in Section 2.4 to Document “A” be agreed.**
- (2) That the Appointment Panel delegates to the Chief Executive in consultation with the Chair of the Appointment Panel, the responsibility to liaise directly with the search and selection consultant, stakeholder participants if involved and technical advisors to ensure an effective and efficient recruitment process.**

ACTION: Chief Executive / Human Resources Director

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Appointment Panel.